



GARRISON SAFETY OFFICE

500 HUEBNER ROAD
FORT RILEY, KS



FY10 TRAINING PLAN

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ARMY TRAFFIC SAFETY TRAINING PROGRAM

1. **PURPOSE:** The intent of the Army Traffic Safety Training Program (ATSTP) is to meet the regulatory requirements for drivers training as identified in DODI 6055.4, AR 600-55, The Army Driver and Operator Standardization Program and AR 385-10, The Army Safety Program.
2. **COURSE DESCRIPTION:** The Army Traffic Safety Training Program (ATSTP) is an over-arching program that consists of the following programs: Basic and Experienced Motorcycle Courses, Local Hazards, Intermediate Drivers Training, Advance Drivers Training, and Supervisor Drivers Training. All courses are instructed by Cape Fox professional Services Contractors. The Advance and Supervisor Drivers Training should be coordinated directly with the contractors by calling 240-0647 or 239-2514.
3. **LOCATION:** Coordinated during scheduling.
4. **REQUIREMENT:** Successful completion of the Army Traffic Safety Training Program is required for all Soldiers under 26 years of age.
 - a. All Army personnel newly assigned to an Army installation will receive local hazards training.
 - b. All Soldiers less than 26 years of age will receive intermediate traffic safety training when newly assigned to an Army installation and advance traffic safety training 12 to 18 months after receiving the intermediate course. All newly assigned supervisors will receive supervisor traffic safety training as soon as possible.
5. **ENROLLMENT:** Battalion Schools NCO coordinates enrollment with the Garrison Safety Office.
6. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-2514.
7. **SCHEDULE:** Local hazards and Intermediate Traffic Safety training is conducted during in-processing every Thursday and Friday. The advance and supervisor traffic safety training is conducted as coordinated.

ACCIDENT AVOIDANCE TRAINING

1. **PURPOSE:** AR 385-10, The Army Safety Program, paragraph 11-7a (5), requires the online Accident Avoidance Training Course for anyone who operates a government owned, rented or leased vehicle. The online course must be completed prior to operating an AMV and must be incorporated into licensing procedures.
2. **COURSE DESCRIPTION:** Accident Avoidance training includes mishap risk management component of CRM, personal responsibility, driving hazard awareness, defensive driving techniques, accident avoidance, and motorcycle safety. The online accident avoidance training will be repeated every 4 years as part of the license renewal procedure.
3. **LOCATION:** This course is now located at the Army Learning Management System: <https://www.lms.army.mil>
4. **LENGTH:** 4 hours
5. **PREREQUISITES:** AKO account access required to complete on-line training (Supervisors may request a guest account for temporary employees who do not have AKO accounts). Required every 4 years.
6. **ENROLLMENT:** Army Learning Management System: <https://www.lms.army.mil>
7. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-2514.
8. **SCHEDULE:** Course available online or training material may be picked up from the Garrison Safety Office.

PRIVATELY OWNED VEHICLE (POV) SIMULATORS

1. **PURPOSE:** The intent of the Army Traffic Safety Training Program (ATSTP) is to meet the regulatory requirements for drivers training as identified in DODI 6055.4, AR 385-10, The Army Safety Program. The Privately Owned Vehicle (POV) simulators are available to reinforce a positive attitude toward driving, individual responsibility, and correct response to routine and emergency driving situations. The intent is to provide opportunities for commanders, Family Readiness Groups, and USD 475 students to SCHEDULE: usage of the POV and Motorcycle simulators.
2. **COURSE DESCRIPTION:** Free driving in various scenarios such as: circuit, city, expressway, mountain, with and/or without traffic. Individual modules may be selected and programs may be customized to meet the needs of the training, for example: beginning drivers, learning to drive a manual transmission, and remedial training.
3. **LOCATION:** Building 737, Air Field, Fort Riley, KS.
4. **PREREQUISITES:** Simulator training is currently used to reinforce the command directed Remedial Driver's Training Program for those involved in on-post accidents, moving violations and Driving Under Influence (DUI).
5. **ENROLLMENT:** Battalion Schools NCO coordinates enrollment with the Garrison Safety Office. USD 475 liaison and FRG leaders will coordinate with GSO for scheduling availability.
6. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-2514.
7. **SCHEDULE:** Open days for scheduling usage of the simulators are the 1st and 3rd Fridays monthly.

FY10 TRAINING DATES

2 Oct 09	19 Feb 10	18 Jun 10
16 Oct 09	5 Mar 10	2 Jul 10
6 Nov 09	19 Mar 10	16 Jul 10
20 Nov 09	2 Apr 10	6 Aug 10
4 Dec 09	16 Apr 10	20 Aug 10
18 Dec 09	7 May 10	3 Sep 10
15 Jan 10	21 May 10	17 Sep 10
5 Feb 10	4 Jun 10	

ALL-TERRAIN VEHICLE (ATV), UTILITY VEHICLE, SPECIALITY VEHICLE RIDER COURSE

1. **PURPOSE:** In accordance with AR 385-10, The Army Safety Program, paragraph 11-9, and Commanding General's Policy Letter #13; Motorcycle, Moped, Motor Scooter, All-Terrain Vehicle (ATV/UTV) and Specialty Vehicles Policy Letter (Safety) Soldiers, Family members, and DA Civilians are required to successfully complete an appropriate Motorcycle Safety Foundation (MSF) course prior to operating such equipment. All-Terrain Vehicle training provides instruction for the ATV rider on the fundamentals of safe, responsible riding that can reduce the risk of death or injury to Army and civilian personnel, who operate ATV's on or off post.
2. **COURSE DESCRIPTION:** The hands-on, half-day ATV/UTV Rider Course is conducted by licensed ATV Safety Institute (ASI) Instructors. The course offers students an opportunity to increase their safety knowledge and to practice basic riding skills in a controlled environment under the direct supervision of a licensed Instructor. Students practice basic safety techniques with hands-on exercises covering starting and stopping, turning (both gradual and quick), negotiating hills, emergency stopping and swerving, and riding over obstacles. Particular emphasis is placed on the safety implications relating to each lesson. The course also covers protective gear, environmental concerns and local laws. Participants receive the ATV Rider Course Handbook, which reinforces the safety information and riding techniques covered during the ATV Rider Course.
3. **LOCATION:** Training Area 10, Williston Point Road, Fort Riley, KS. See map on page 8.
4. **LENGTH:** 4 hours riding skills (0900-1300 or 1300-1600)
5. **PREREQUISITES:** Individuals six years of age and older may take the class. Riders younger than 16 are restricted to ATVs of the appropriate size recommended for the rider's age. There are special teaching provisions for students under 16 years old, and parents are encouraged to attend as well. Student's younger than 12 participate in separate classes and a parent must be present during the entire course.

Students are required to wear long clothing and full fingered gloves to the training. ATVs and helmets are provided. Soldiers, Family members and DA Civilians possessing an ATV in safe operating condition with insurance, as required by KS law and personal protective equipment, as required by AR 385-10, paragraph 11-9, and Commanding General's Policy Letter 13, Motorcycle, Moped, Motor Scooter, All-Terrain Vehicle (ATV), and Specialty Vehicles Policy Letter (Safety) may coordinate to use their own equipment. There will be NO sharing of equipment on the day of training.

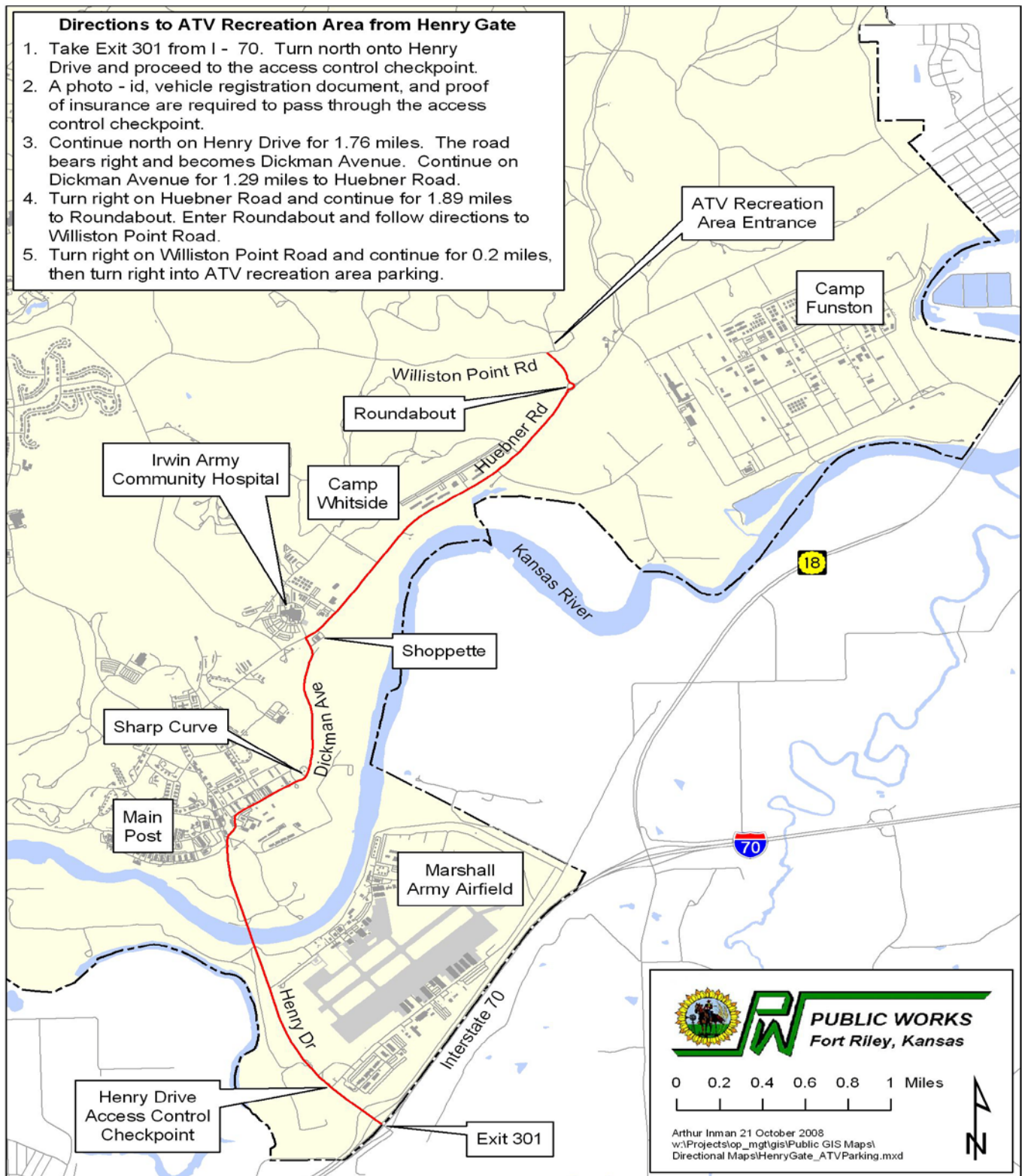
6. **ENROLLMENT:** Battalion Schools NCO coordinates enrollment with the Garrison Safety Office.
7. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-3391. No charge to Active Duty Soldiers and their Family members, Department of the Army Civilians (DAC), Military Retirees, and USAR/USARNG working on Fort Riley. This course is not open to the general public.
8. **SCHEDULE:** Scheduled upon request. Classes are subject to cancellation due to weather conditions. Call for the most current class dates.

DIRT BIKE RIDER COURSE

1. **PURPOSE:** In accordance with AR 385-10, The Army Safety Program, paragraph 11-9, and Commanding General's Policy Letter 13; Motorcycle, Moped, Motor Scooter, All-Terrain Vehicle (ATV) and Specialty Vehicles Policy Letter (Safety) Soldiers, Family members, and DA Civilians are required to successfully complete an appropriate Motorcycle Safety Foundation course prior to operating such equipment. Dirt Bike Rider Course provides instructions for the Dirt Bike rider on the fundamentals of safe, responsible riding that can reduce the risk of death or injury to Army and civilian personnel, who operate Dirt Bike's on or off post.
2. **COURSE DESCRIPTION:** The course offers students an opportunity to increase their safety knowledge and to practice basic riding skills in a controlled environment under the direct supervision of a licensed Instructor(s). Students practice basic safety techniques with hands-on exercises covering starting and stopping, riding posture, shifting lower body control, turning, riding management, turning and gap selection, counterbalancing, riding over obstacles, U-turns, K-turns, traversing hills, riding responsibility. Particular emphasis is placed on the safety implications relating to each lesson. The course also covers protective gear, environmental concerns and local laws. Participants receive the Dirt Bike Rider Course Handbook, which reinforces the safety information and riding techniques covered during the Dirt Bike Rider Course.
3. **LOCATION:** Training Area 10, Williston Point Road, Fort Riley, KS. See map on page 8.
4. **LENGTH:** 5 hours riding skills (1300-1700)
5. **PREREQUISITES:** Individuals six years of age and older may take the class. However, riders 18 years and younger must have a parent or guardian sign a consent and release form. Riders younger than 16 are restricted to Dirt Bikes of the appropriate size recommended for the rider's age. There are special teaching provisions for students under 16 years old, and parents are encouraged to attend as well. Students younger than 12 participate in separate classes and a parent must be present during the entire course. Possess a dirt bike in safe operating condition with insurance, as required by KS law and personal protective equipment, as required by AR 385-10, and Commanding General's Policy Letter 13. There will be NO sharing of motorcycles on the day of training. Students are required to wear long clothing and full fingered gloves to the training. Dirt Bikes and helmets are provided. Soldiers, Family members and DA Civilians possessing an ATV in safe operating condition with insurance, as required by KS law and personal protective equipment, as required by AR 385-10, paragraph 11-9, and Commanding General's Policy Letter 13, Motorcycle, Moped, Motor Scooter, All-Terrain Vehicle (ATV), and Specialty Vehicles Policy Letter (Safety) may coordinate to use their own equipment. There will be NO sharing of equipment on the day of training.
6. **ENROLLMENT:** Brigade Training NCOs coordinate with the Garrison Safety Office for enrollment.
7. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-3391. No charge to Active Duty Soldiers and their Family members, Department of the Army Civilians (DAC), Military Retirees, and USAR/USARNG working on Fort Riley. This course is not open to the general public.
8. **SCHEDULE:** Scheduled upon request. Classes are subject to cancellation due to weather conditions. Call for the most current dates.

Directions to ATV Recreation Area from Henry Gate

1. Take Exit 301 from I - 70. Turn north onto Henry Drive and proceed to the access control checkpoint.
2. A photo - id, vehicle registration document, and proof of insurance are required to pass through the access control checkpoint.
3. Continue north on Henry Drive for 1.76 miles. The road bears right and becomes Dickman Avenue. Continue on Dickman Avenue for 1.29 miles to Huebner Road.
4. Turn right on Huebner Road and continue for 1.89 miles to Roundabout. Enter Roundabout and follow directions to Williston Point Road.
5. Turn right on Williston Point Road and continue for 0.2 miles, then turn right into ATV recreation area parking.



SPORT BIKE RIDER COURSE

1. **PURPOSE:** In accordance with AR 385-10, The Army Safety Program, paragraph 11-9, and Commanding General's Policy Letter 13; Motorcycle, Moped, Motor Scooter, All-Terrain Vehicle (ATV/UTV) and Specialty Vehicles Policy Letter (Safety) Soldiers, Family members, and DA Civilians are required to successfully complete an appropriate Motorcycle Safety Foundation course prior to operating such equipment. Sport Bike Rider Course provides instructions for the Sport Bike rider on the fundamentals of safe, responsible riding that can reduce the risk of death or injury to Army and civilian personnel, who operate Sport Bike's on or off post.
2. **COURSE DESCRIPTION:** MSF approved course designed specifically for sport bike riders (active duty military on/off base, DoD civilian personnel on base). Course satisfies the mandatory recertification requirements for sport biker riders; however riders shall attend this course as soon as possible. The priorities for training are: 1) The first year riders (regardless of age); 2) Riders under 26 years old; and 3) All other Sport Bike rider.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Room 14, Fort Riley, KS.
4. **LENGTH:** 8 hours
5. **PREREQUISITES:** Licensed by civil authority to drive motorcycle/moped. Possess a motorcycle in safe operating condition with insurance, as required by KS law and personal protective equipment, as required by AR 385-10, and Commanding General's Policy Letter 13; Motorcycle, and Moped, Motor Scooter, All-Terrain Vehicle (ATV), and Specialty Vehicle Policy Letter. There will be NO sharing of motorcycles on the day of training.
6. **ENROLLMENT:** Brigade Training NCOs coordinate with the Garrison Safety Office for enrollment.
7. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-3391. No charge to Active Duty Soldiers and their Family members, Department of the Army Civilians (DAC), Military Retirees, and USAR/USARNG working on Fort Riley. This course is not open to the general public.
8. **SCHEDULE:** Scheduled upon request. Classes are subject to cancellation due to weather conditions. Call for the most current dates.

FY10 TRAINING DATES

26 Mar 10	25 Jun 10	24 Sep 10
23 Apr 10	23 Jul 10	22 Oct 10
28 May 10	27 Aug 10	

MOTORCYCLE EXPERIENCED RIDER COURSE (ERC)

1. **PURPOSE:** In accordance with AR 385-10, The Army Safety Program, paragraph 11-9, and Commanding General's Policy Letter 13; Motorcycle, Moped, Motor Scooter, All-Terrain Vehicle (ATV) and Specialty Vehicles Policy Letter (Safety) Soldiers, Family members, and DA Civilians are required to successfully complete an appropriate Motorcycle Safety Foundation course prior to operating such equipment. Motorcycle Safety Foundation Course provides instructions for the Street Bike rider on the fundamentals of safe, responsible riding that can reduce the risk of death or injury to Army and civilian personnel, who operate Street Bike's on or off post.
2. **COURSE DESCRIPTION:** This course includes Motorcycle Safety Foundation (MSF) advanced level instructions on the proper techniques for safe operation of the motorcycle, as well as a driver skill and written tests.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Room 14, Fort Riley, KS.
4. **LENGTH:** 8 hours riding skills (0900-1600)
5. **PREREQUISITES:** Licensed by civil authority to drive motorcycle/moped. Possess a motorcycle in safe operating condition with insurance, as required by KS law and personal protective equipment, as required by AR 385-10, and Commanding General's Policy Letter 13; Motorcycle, and Moped, Motor Scooter, All-Terrain Vehicle (ATV), and Specialty Vehicle Policy Letter. There will be NO sharing of motorcycles on the day of training.
6. **ENROLLMENT:** Brigade Training NCOs coordinate for enrollment.
7. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-3391. No charge to Active Duty Soldiers and their Family members, Department of the Army Civilians (DAC), Military Retirees, and USAR/USARNG working on Fort Riley. This course is not open to the general public.
8. **SCHEDULE:** Scheduled every Wednesday, year around. Classes are subject to cancellation due to weather conditions.

FY10 TRAINING DATES

14 & 28 Apr 10
5 & 19 May 10

9 & 30 Jun 10
14 & 28 Jul 10

4 & 18 Aug 10
15 & 29 Sep 10

MOTORCYCLE BASIC RIDER COURSE (BRC)

1. **PURPOSE:** In accordance with AR 385-10, The Army Safety Program, paragraph 11-9, and Commanding General's Policy Letter 13; Motorcycle, Moped, Motor Scooter, All-Terrain Vehicle (ATV) and Specialty Vehicles Policy Letter (Safety) Soldiers, Family members, and DA Civilians are required to successfully complete an appropriate Motorcycle Safety Foundation course prior to operating such equipment. Motorcycle Safety Foundation Course provides instructions for the Street Bike rider on the fundamentals of safe, responsible riding that can reduce the risk of death or injury to Army and civilian personnel, who operate Street Bike's on or off post.
2. **COURSE DESCRIPTION:** This course includes Motorcycle Safety Foundation (MSF) instruction on the proper techniques for safe operation of the motorcycle, as well as a driver skill and written tests. Individuals possessing a Motorcycle Safety Foundation completion card do not have to take this class.
3. **LOCATION:** Garrison Safety Office Bldg. 500, Room 14, Fort Riley, KS.
4. **LENGTH:** This course is two days, 5 hours of classroom instruction and a minimum of 10 hours of riding on-motorcycle instruction. Class starts at 0830 and ends at approximately 1730 or until complete.
5. **PREREQUISITES:** Licensed by civil authority to operate a motor vehicle (learners permit acceptable). Be in proper attire IAW AR 385-10, paragraph 11-2 (d) (with the exception of helmets with face shields, which will be provided by contractor). Contractor will provide motorcycles. All Soldiers, their Family members and Department of the Army civilians must complete a MSF course prior to registering their motorcycles/mopeds on post.
6. **ENROLLMENT:** Brigade Training NCOs coordinate for enrollment.
7. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-3391. No charge to Active Duty Soldiers and their Family members, Department of the Army Civilians (DAC), Military Retirees, and USAR/USARNG working on Fort Riley. This course is not open to the general public.
8. **SCHEDULE:** Scheduled every Monday and Tuesday year around. Classes are subject to cancellation due to weather conditions.

FY10 TRAINING DATES

MAR 10

1-2, 8-9, 15-16, 22-23, 29-30

APR 10

5-6, 12-13, 19-20, 26-27

MAY 10

3-4, 10-11, 17-18, 24-25

JUN 10

1-2, 7-8, 14-15, 21-22,
28-29

JUL 10

6-7, 12-13, 19-20,
26-27

AUG 10

2-3, 9-10, 16-17,
23-24, 30-31

SEP 10

7-8, 13-14, 20-21,
27-28

REMEDIAL DRIVERS TRAINING

1. **PURPOSE:** The intent is to provide Soldiers identified as multiple offenders for traffic infractions on post, receive an on post/off post Driving Under the Influence (DUI), or identified by the unit leadership as a high risk Soldiers training to improve their driving skills and combat DUIs.
2. **COURSE DESCRIPTION:** For those drivers with multiple offences the instruction is 4 hours. For drivers who receive an on post/off post Driving Under the Influence (DUI) the instruction is 8 hours. The Remedial Driver's Training will be instructed using a curriculum that provides students with the tools necessary to become safer drivers. The POV simulators will be used during the afternoon session using various scenarios such as: circuit, city, expressway, mountain, with and/or without traffic using approved drunk goggles.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Room 12, Fort Riley, KS
4. **PREREQUISITES:** As identified on blotters or command referred.
5. **ENROLLMENT:** The Garrison Safety Office is responsible for submitting class roster the 1st day of each month to Command Sergeant's Majors email.
6. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-2514.
7. **SCHEDULE:** The course is instructed the 2nd Saturday, monthly at 0800 -1600. In-processing will be conducted from 0700-0755.

FY10 TRAINING DATES

10 Oct 09	13 Feb 10	12 Jun 10
14 Nov 09	13 Mar 10	10 Jul 10
12 Dec 09	10 Apr 10	14 Aug 10
9 Jan 10	8 May 10	11 Sep 10

DEFENSIVE DRIVERS COURSE

1. **PURPOSE:** The intent is to provide Soldiers an opportunity to improve overall safe driving ability. Upon request instruction on POV simulators will be included.
2. **COURSE DESCRIPTION:** The 4 hour Defensive Driver's Course will be instructed using a curriculum that provides students with the tools necessary to become safer drivers.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Room 12, Fort Riley, KS.
4. **PREREQUISITES:** TBD
5. **ENROLLMENT:** N/A
6. **INFORMATION:** Call Garrison Safety Office at 240-0647 or 239-2514.
7. **SCHEDULE:** Upon request.

COMPOSITE RISK MANAGEMENT

1. **PURPOSE:** AR 385-10, The Army Safety Program, paragraph 10-3 requires the integration of Composite Risk Management (CRM) into all Army Process. FM 5-19, Composite Risk Management is the training doctrine for the standardization and institutionalization of the techniques, tools, and procedures that lead to sound decision-making and valid risk acceptance by the leaders at all levels. All Soldiers and Army Civilian employees are required to complete this course. The guiding principles of CRM are: integrate CRM into all phases of mission and operations, make risk decisions at the appropriate level, accept no unnecessary risk, apply the process cyclically and continuously, do not be risk averse – identify and control the hazards then complete the mission.
2. **COURSE DESCRIPTION:** Composite Risk Management is the process of identifying, assessing, and controlling risks arising from operational factors and making decisions that balance risk costs with mission benefits. Risk is characterized by both the probability and severity of a potential loss that may result from hazards due to the presence of hazardous conditions. Perception of risk varies from person to person, what is perceived as risky or dangerous to one person may not be to another. Perception influences an individual's decisions. A publicized event such as a training accident or a relatively minor incident may increase the public's perception of risk for that particular event and time—sometimes to the point of making such risks unacceptable. Failure to effectively manage the risk may make an event too costly—a life could be lost.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Fort Riley, KS. This training is also available on line through the Combat Readiness University II <https://crc.learn.army.mil/webapps/portal/frameset.jsp>.
4. **LENGTH:** Composite Risk Management Basic Course (2 hours online).
Composite Risk Management Basic Course (2 hours classroom).
5. **PREREQUISITES:** N/A
6. **ENROLLMENT:** Combat Readiness University II
<https://crc.learn.army.mil/webapps/portal/frameset.jsp>.
7. **INFORMATION:** Call the Garrison Safety Office at 240-0647 or 239-2514.
8. **SCHEDULE:** Course scheduled upon request.

HAZARD COMMUNICATION (HAZCOM) TRAIN THE TRAINER

1. **PURPOSE:** Army Regulation 385-10, The Army Safety Program implements the requirements of the Occupational Safety and Health Act of 1970 (OSHAct) as implemented in Executive Order 12196; part 1960, title 29 Code of Federal Regulations (CFRs): Department of Defense (DOD) Directive 1000.3; and DOD Instruction 6055.1. DOD Instruction 6055.1 implements the Provisions of DODI 6050.05 Hazard Communication (HAZCOM) Program which requires training be provided to all Soldiers and civilian employees who may potentially be exposed to a hazardous material in their workplace. Title 29 Code of Federal Regulations (CFR) Part 1910.1200 provides detailed instruction on implementing the HAZCOM program. The HAZCOM Train the Trainer is required for those individuals charged with the responsibility of conducting HAZCOM training in their organization.
2. **COURSE DESCRIPTION:** This course provides instruction on the requirements of 29 CFR 1910.1200, and Fort Riley Regulation 385-14. It provides trainers with guidance on program requirements and the formal training requirements to provide Soldiers/employees with safety precautions and information on chemical health hazards. Topics covered include the use of Material Safety Data Sheets (MSDS), Hazardous Chemical Inventory requirements, chemical labeling requirements, and general hazardous material safety guidelines and procedures.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Room 12, Fort Riley, KS.
4. **LENGTH:** 3 hours, 0900-1200.
5. **PREREQUISITES:** Must be Sergeant or above, or civilian assigned HAZCOM responsibilities, and possess the ability to conduct training.
6. **ENROLLMENT:** Call the Garrison Safety Office at 240-0647 or 239-2514.
7. **INFORMATION:** Call the Garrison Safety Office at 240-0647 or 239-2514.
8. **SCHEDULE:** Monthly.

FY10 TRAINING DATES

15 Oct 09	18 Feb 10	17 Jun 10
19 Nov 09	18 Mar 10	15 Jul 10
17 Dec 09	15 Apr 10	19 Aug 10
21 Jan 10	20 May 10	16 Sep 10

CIVILIAN SUPERVISOR SAFETY COURSE

1. **PURPOSE:** To comply with 29 CFR 1960.55, Training of Supervisors, and AR 385-10, The Army Safety Program paragraph 10-6, requirements for training of supervisors on their roles in accident prevention. To inform supervisors of responsibility for providing and maintaining safe and healthful working conditions for employees, the agency occupational safety and health program, section 19 of the Act, Executive Order 12196, this part, occupational safety and health standards applicable to the assigned working places, agency procedures for reporting hazards, agency procedures for reporting investigating allegations of reprisal, and agency procedures for the abatement of hazards, as well as other appropriate rules and regulations. Provides an overview of Federal Employees Compensation Act (FECA) or Office of Workers' Compensation Programs (OWCP), Preventative Medicine and Industrial Hygiene.
2. **COURSE DESCRIPTION:** Course includes introductory and specialized courses and materials which will enable supervisors to recognize and eliminate, or reduce, occupational safety and health hazards, in their working units. Also includes the development of requisite skills in managing the agency's safety and health program within the work unit, including the training and motivation of subordinates toward assuring safe and healthful work practices.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, room 12, Fort Riley, KS. This training is also available on line through the Combat Readiness University II web site, <https://crc.learn.army.mil/webapps/portal/frameset.jsp>.
4. **LENGTH:** 4 hours, 0800-1200.
5. **PREREQUISITES:** N/A.
6. **ENROLLMENT:** Call the Garrison Safety Office at 240-0647 or 239-2514.
7. **INFORMATION:** Call the Garrison Safety Office at 240-0647 or 239-2514.
8. **SCHEDULE:** Quarterly.

FY10 TRAINING DATES

18 Nov 09
11 Feb 10
20 May 10
19 Aug 10

OSHA 10 HOUR, GENERAL INDUSTRY SAFETY OFFICER COURSE

1. **PURPOSE:** To comply with 29 CFR 1960.58, Training of Collateral Duty Safety and Health Personnel, and AR 385-10, The Army Safety Program paragraph 10-8, requirements for training of additional duty personnel on their roles in accident prevention. To inform additional duty personnel of responsibility for providing and maintaining safe and healthful working conditions for employees, the agency occupational safety and health program, section 19 of the Act, Executive Order 12196, this part, occupational safety and health standards applicable to the assigned working places, agency procedures for reporting hazards, agency procedures for reporting investigating allegations of reprisal, and agency procedures for the abatement of hazards, as well as other appropriate rules and regulations. To provide appointed safety officer's information on how the provisions of the OSH Act may be implemented in the workplace, rights and responsibilities under the OSH Act, and record keeping are covered. This course also includes an introduction to Occupational Safety and Health's general industry standards and an overview of the requirements of the more frequently referenced standards. This course is designed to provide additional duty safety personnel with a better understanding their role in the accident prevention process.
2. **COURSE DESCRIPTION:** Safety Officer's play an essential role in the prevention of accidents and in helping to reduce civilian compensation costs at Fort Riley. Upon completion of this course, supervisors will have a better understanding of the 29 Code of Federal Regulation 1910, General Industry standards and will be better equipped to perform their duties and responsibilities concerning accident prevention in accordance with AR 385-10. Course topics include Introduction to OSHA, Accident/Incident Investigation, Recording and Reporting Illness/Injury, Emergency Evacuation Plans, Machine Guarding, Flammable and Combustible Liquids, Personal Protective Equipment, Job Hazard Analysis, HAZCOM, Material Handling and a brief overview of Federal Employee Compensation Act. This class is required for civilian supervisors and safety officers.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Room 12, Fort Riley, KS.
4. **LENGTH:** 16 hours, 0800-1630
5. **PREREQUISITES:** Personnel assigned as additional duty safety personnel are required to attend the class.
6. **ENROLLMENT:** Call the Garrison Safety Office at 240-0647 or 239-2514.
7. **INFORMATION:** Call the Garrison Safety Office at 240-0647 or 239-2514.
8. **SCHEDULE:** Quarterly.

FY10 TRAINING DATES

26-27 Oct 09
25-26 Jan 10
19-20 Apr 10
26-27 Jul 10

FIT TESTING

1. **PURPOSE:** 29 CFR 1910.134, AR 11-34 and FR 11-34 prescribe responsibilities, policies, and essential elements to establish, execute, and maintain the Army Respiratory Protection Program at Fort Riley. Commanders and Directors will ensure that any operation requiring personnel to wear a respirator for their safety and health are identified and evaluated, Soldiers and supervisors are properly trained, and personnel required to wear respirators are fit tested.
2. **COURSE DESCRIPTION:** Course describes why the respirator is necessary, limitations and capabilities of the respirator, how to effectively use the respirator in normal and emergency situations, inspection procedures, donning and doffing, proper fitting, seal checks, care, maintenance, proper storage procedures and responsibilities of unit respiratory program managers. Fit testing will be conducted after classroom training.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Fort Riley, KS.
4. **LENGTH:** 2.5 hours, 0900-1130,
5. **PREREQUISITES:** Unit/Activity must submit a copy of unit/activity Respiratory Protection SOP for review. All employees and Soldiers identified by duty position or job tasks that require respiratory protection are fit tested. This includes all personnel who are first responders. **Personnel MUST be medically cleared by the Occupational Health Representative (239-7042) at Irwin Army Community Hospital prior to fit testing.** Supervisors must attend training with their employees/Soldiers.
6. **ENROLLMENT:** Call the Garrison Safety Office at 239-8596 or 239-3421.
7. **INFORMATION:** Call the Garrison Safety Office at 240-8596 or 239-3421.
8. **SCHEDULE:** Fit Testing conducted on Wednesdays 0900-1430.

SEVERE WEATHER BRIEFING

1. **PURPOSE:** To provide units and Directorates with information that will enable the individual to develop safe responses and emergency action plans for severe weather. This briefing is recommended.
2. **COURSE DESCRIPTION:** The briefing is designed to educate Soldiers and civilians on methods to plan for severe weather, primarily tornados. Briefing topics include severe weather statistics, severe weather indicators, and severe weather emergency planning procedures. Soldiers and civilians will receive information on local weather information resources.
3. **LOCATION:** Upon Request
4. **LENGTH:** 1 hour
5. **INFORMATION:** Call the Garrison Safety Office at 240-0647 or 239-2514.
6. **SCHEDULE:** Scheduled as needed.

LOCAL RADIATION SAFETY OFFICER (LRSO) TRAINING

1. **PURPOSE:** Local Radiation Safety Officer (LRSO) training is a requirement in DA PAM 385-24, chapter 7 and applicable Nuclear Regulatory Commission regulations and licenses.
2. **DESCRIPTION:** This training provides individuals with an understanding of the principles of radiation safety, radioactive material management and the potential hazards of radiation contamination. It is mandatory that each individual appointed as an LRSO or alternate LRSO in direct support of Improved Chemical Agent Monitor (ICAM) and Chemical Agent Detector (CAD) maintenance shops, tritium fire control repair shop, calibration facility, dosimetry custodian or consolidated supply commodity warehouse understand the procedures for proper management of a local radiation protection program.
3. **LOCATION:** LRSO training is available at Fort Leonard Wood which meets CECOM and TACOM requirements. For information contact US Army Chemical, Biological, Radiological, and Nuclear School, (CBRN) COM: (573) 596-0131/6210/6207, <http://www.wood.army.mil/84chem/Courses/Courses.html> or <https://aeps2.ria.army.mil/commodity/safety/tacomsafety/index.cfm>
4. **Length:** 40 hours.
5. **PREREQUISITES:** Individuals will be assigned as LRSOs or alternate LRSOs.
6. **ENROLLMENT:** As outlined above.
7. **INFORMATION:** Call Garrison Safety Office, Radiation Safety Office, 239-0517 or visit CBRN web site at <http://www.wood.army.mil/84chem/Courses/Courses.html>
8. **SCHEDULE:** As outlined in training schedule for CECOM and CBRN

ANNUAL RADIATION SAFETY TRAINING

1. **PURPOSE:** Annual radiation safety training is offered to meet the requirements of the initial and annual refresher training required by DA PAM 385-24, Chapter 7, FORCOM Regulation 385-1 and applicable Nuclear Regulatory Commission regulations and licenses.
2. **DESCRIPTION:** This training provides all individuals working in or frequenting any portion of an area where they may be exposed to radiation or radioactive materials, with an understanding of the characteristics of radiation and its potential health hazards, contamination and safe-handling techniques. It is mandatory that all personnel who work at organization maintenance (turret mechanics and supply) and in direct support of tritium fire control repair shops, Improved Chemical Agent Monitor (ICAM) and Chemical Agent Detector (CAD) shops, and their supervisors, attend this course annually and understand the proper procedures required for the safe handling of radiation commodities.
3. **LOCATION:** Garrison Safety Office, Bldg. 500, Fort Riley, KS.
4. **LENGTH:** 2 hours, 0900-1100.
5. **PREREQUISITES:** N/A
6. **ENROLLMENT:** Call the Garrison Safety Office at 240-0647 or 239-2517.
7. **INFORMATION:** Call Garrison Safety Office, Radiation Safety Office at 239-0517.

FY10 TRAINING DATES

6 Oct 09
9 Mar 10
22 Sep 10